



Parking Permit Request

885 Olive Avenue Suite C, Novato, CA 94945
Ph. 415-892-1679 Fax 415-898-6598

Date Rec'd by Syrus

Resident Information.

Resident's Name:

(This name must be on the Lease or Rental Agreement as a tenant)

Resident's Address:

Telephone Number:

Resident's Unit Number:

Resident's Drivers License State Issued:

License #:

Expired:

Vehicle Information.

Make:

Color:

Model:

License Plate #:

HOW TO OBTAIN YOUR PERMIT:

Complete this form and turn it and all required attachments (see list below) in to:

Syrus Properties, Inc.
885 Olive Avenue, Suite C
Novato, CA 94945
Fax: 415-898-6598

REQUIRED ATTACHMENTS:

1. A copy of the current registration, the tenant's name must either be on the registration or along with the registration there must be a notarized letter from the registered owner stating that the tenant has the registered owner's permission to operate the vehicle.
2. Evidence of current insurance coverage in the tenant's name. (The tenant's name and the vehicle make and model must be on the evidence of insurance or it will not be accepted.)
3. \$30.00 in the form of a money order or cashier's check only, payable to **Syrus Properties, Inc.**

IF YOU DO NOT FOLLOW THESE DIRECTIONS AND TURN IN THE ITEMS AS REQUESTED, YOUR APPLICATION WILL NO BE PROCESSED.